



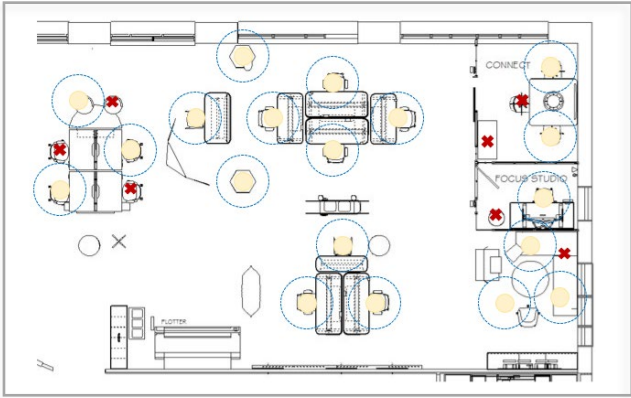
SERVICES TO ENSURE A SAFE & EFFICIENT RETURN TO THE OFFICE

The office must immediately be made safe, but also more resilient and more adaptive to the changes we can only imagine as competition intensifies in a post-COVID world.” – Jim Keane (President & CEO | Steelcase, Inc.)

At GOP, we specialize in helping clients create spaces that **attract** and **engage** top talent and **support** the creative process as well as the need for head's down work.

Our team is focusing on helping executives mitigate risk as they make plans to bring back their employees to the office safely an/or shift to more permanent at home work. No matter which phase you are at in your return to the office, we can offer our expertise, research, and services to help make your return to the office both safe and efficient.

Our services include, but are not limited to:






DESIGN SERVICES

Taking into account three key strategies - density, geometry, and division - we can take your current floorplan and make recommendations on how to retrofit your space for now or reconfigure it for the near future.

- Social Distancing
- Retrofitting
- Reconfigurations
- Current or New Space Repurposing

RE:ENTRY TO THE WORKPLACE
TIMELINE

WHERE DO WE GO FROM HERE?

 <p>NOW NEXT 60 DAYS (THRU JULY 2)</p> <p>WHAT TO EXPECT HOW WILL OUR WORKPLACE & SHOWROOM CHANGE HOW WILL OUR BEHAVIORS ADAPT</p>	 <p>NEAR JULY 6 (TARGETED)</p> <p>WHAT TO EXPECT HOW WILL OUR WORKPLACE & SHOWROOM CHANGE HOW WILL WE STAY CONNECTED</p>	 <p>FAR 2021 (PROJECTED)</p> <p>WHAT TO EXPECT ?? TBD</p>
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PROTOCOLS & SAFE RETURN PLAYBOOK

We can provide protocol recommendations as well as a template for a "Safe Return" Playbook that provides detailed information about new protocols and office changes that were put in place to ensure employee safety.

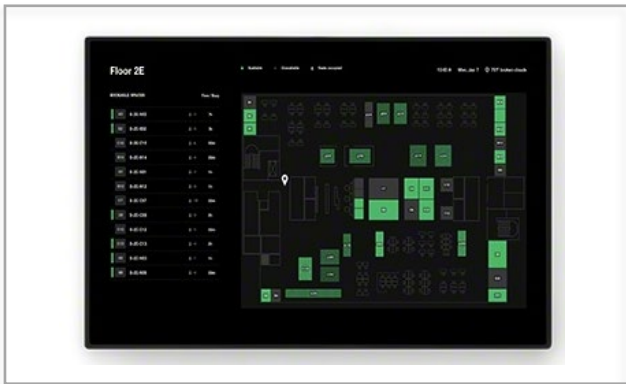
- Protocol Examples
- Customizable Safe Return Playbook Template



LABOR SERVICES

Our installation and labor services are readily available to help you rearrange your current office furniture to help reduce face-to-face exposure, increase distancing, and retrofit your space to better help disease transmission.

- Reconfigurations
- Installations
- Move / Storage
- Disposal



DATA-DRIVEN SOLUTIONS

We can recommend and install science-based and data-driven solutions that will help you better understand how your space functions.

- Touchless Reservations Technology
- Visible from a Distance
- Steelcase Live Map
- Voice-Activated Collaboration
- Steelcase Find App



HOME OFFICE SOLUTIONS

GOP and Steelcase can offer personalized options to help outfit your employees with contract quality home office solutions designed to work directly with your company's procurement system.

- Corporate Purchasing Contracts
- Customized Product Site
- In-Stock Options
- Ergonomic Task Seating
- Height Adjustable Desks
- Storage
- Desktop Ergonomics + Power Lighting

We are here to help you! To learn more about our services and to discuss how we can help with wherever you are with your return plan, reach out to your GOP Account Executive or email Marketing@gopco.com.